

JOB PATH: AN OVERVIEW OF COMMUNITY CONNECTIONS

Let's get started!!!



Job Path's Mission

Job Path supports people with autism and other developmental disabilities as they make choices about their lives and play valued roles in their communities. Job Path encourages people to explore what they want out of life and to chart their own journeys. Whether it's finding a job, contributing as a volunteer, establishing a home, or joining a community group, the goal is to assist people to lead full and active lives. In other words, to lead the same kind of life everyone wants.

We believe that:

- everyone has gifts and talents
- everyone has the right to make decisions about their own life
- everyone has a voice that should be heard
- everyone should have the opportunity to join the workforce
- everyone has a role to play in community life

Introduction

Since 1978, Job Path has been supporting people with developmental disabilities through several programs including:

- Community Connections
- Employment Services
- Supported Living
- Fiscal Intermediary

Job Path's Community Connections Program is a 1:1 program that works with participants of all ages to assist with activities such as:

- Skill Development
- Volunteering
- Meaningful Community activities
- College Support



Individualized Program Development Includes:

- A thorough Discovery process which is essential to truly understand the individual. Through this, we can begin to identify:
 - Their goals for a personalized program,
 - Take into account their likes, dislikes, and diverse support needs, such as assistance with travel and other accommodations
 - Work alongside family members to collaborate together on transition
- Staff recruitment
- Staff training

We strive to help our individuals live fulfilling and independent lives.

Is this the right program for me?

Job Path Specific Community Connections Program Limitations:

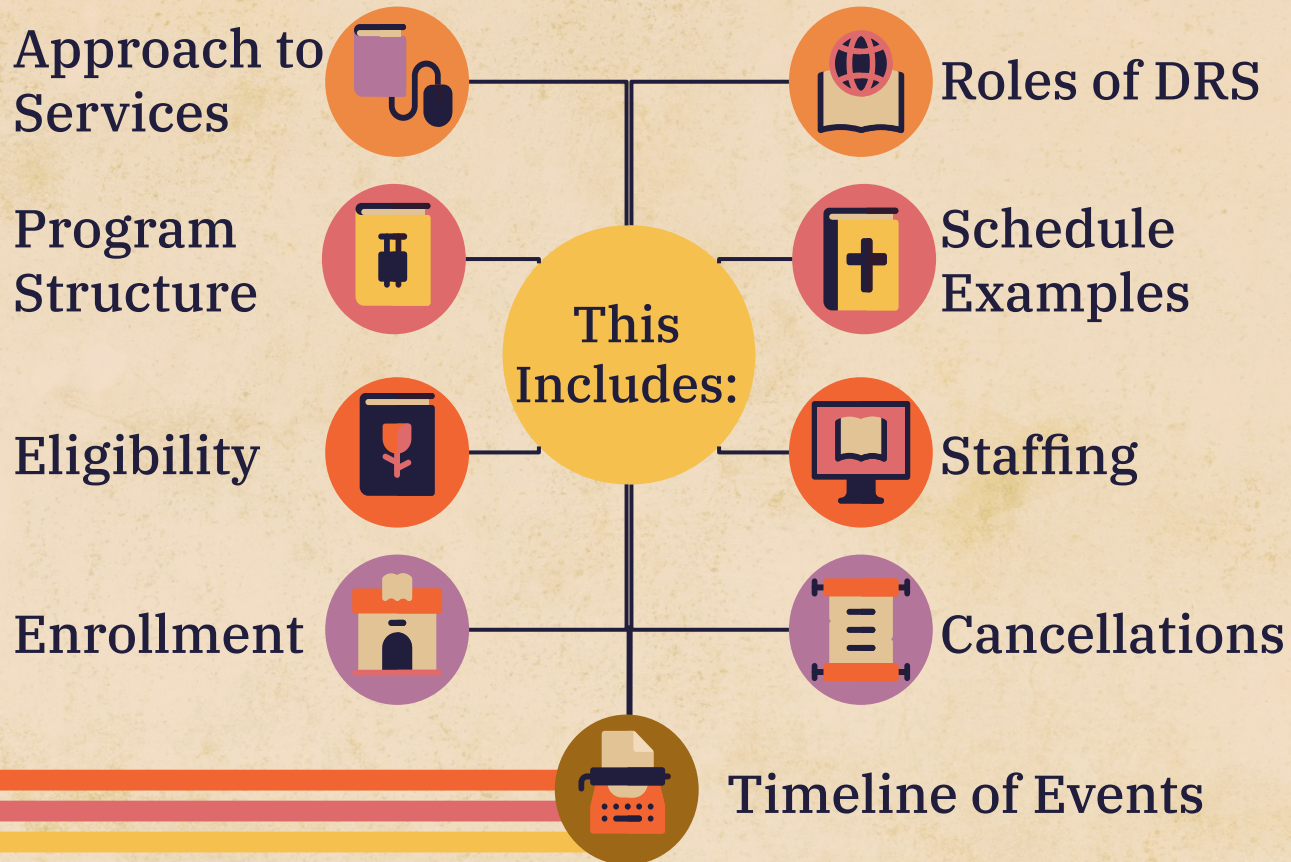
- At Job Path, our staff can not administer any medications for participants during program hours. Medications can range from epipens, seizure medication, daily medications. Though we at Job Path cannot administer medication, we can encourage participants to self-administer if it's attached to a goal that they want to work on.
- Job Path is a smaller organization. Because of this, we do not have behavioral therapists available to create and review behavioral plans. Along with that, our staff are not trained in "Strategies for Crisis Intervention and Prevention" (SCIP).
- Given the individualized 1:1 nature of our services, we greatly appreciate your patience and flexibility should staffing adjustments become necessary.



COMMUNITY CONNECTIONS: Job Path's Day Hab Program

What will this program
look?

Here we'll provide more program details to help you make an informed decision.



Job Path's Approach to Services: Holistic Wraparound Services

Wraparound Service Permits:

Individual



Teamwork/
Collaboration

Discovery of
Individual and
Needs

Flexibility

Braiding of
Services

Depending on what services you are enrolled in, Holistic Approach Could Include:

<u>Group Day Habilitation</u>	1 on 1 support out in the community; typically starts in the morning but can be anytime before 3pm, only weekdays
<u>Supplemental Group Day Habilitation</u>	1 on 1 support out in the community; typically starts after 3pm on weekdays or all day on weekends
<u>Community Habilitation</u>	1 on 1 support out in the community and also in the home; can take place anytime during the week
<u>Fiscal Intermediary</u>	Through Self-Direction, JP can serve as a person's Fiscal Intermediary; we can help individuals choose how their Medicaid and State benefits are spent, ensure they are making the most of their services, and getting the support that fits their lives and needs best
<u>Employment Services</u>	Help individuals get jobs through discovery, job development and job placement
<u>Supported Living</u>	Help people establish their own homes no matter the level of support needed

Community Connections Program Structure

Direct Support Professionals

(DSPs): Support individuals to complete goal set from their Life plan

6 Coordinators: responsible for day to day support, schedules of individuals. Staff Action Plans, community development, communication with natural supports

1 Staff Trainer: helps in providing training for new staff with participants

2 Disability Resource Specialists:

You can describe the topic of the section responsible for bringing in individuals from the school system by being a liaison between Job path and the school or older individuals interested in Day Hab, while also hiring and building schedules for upcoming participant to the program.

1 Director: Oversees the day to day support for coordinators and DSPS

1 Senior Director: Oversight of the entire Day Hab Program. Responsible for the operations of the program

Eligibility & Enrollment

Enrollment is a journey but it's one we can make together!

- Overall, there are several documents needed such as: Psychosocial, Psychological, etc. but we will can discuss this as they arise
- Main things needed are: Medicaid and OPWDD Eligibility
- Care Manager involvement is necessary to ensure requests for service approvals are submitted, contact between Job Path and family is consistent, and necessary documents are gathered and exchanged



What does full enrollment look like?



Our Community Connections program is an alternative to traditional group-orientated day programs.

Working one-on-one with a Direct Support Professional (DSP) each person has a weekly schedule that reflects their specific interests



For example these can include things like working out at the gym, attending groups and classes, going to museums, or college



Job Path also runs several groups such as Art Group, Meditation, Improv classes, and more



What is a Disability Resource Specialist (DRS)?

DRS has Two Focuses

Transitioning young adults from school age support to adult programming

Enrolling individuals (school age and older) from our waiting list into JP programming

- DRS starts with Intake to:
 - Defines expectations of program
 - Discusses holistic approach
- The DRS works closely with Intake coordinator to:
 - Ensures everyone has proper documentation to start receiving services
 - To Work closely with CM in obtaining OPWDD approval
 - To upload documentation to CHOICES

There are two Disability Resource Specialists for the Day Hab Program at Job Path

DRS for City Council Waitlist

To be eligible for the City Council waitlist, you must meet these requirements:

- An Autism Spectrum Disorder diagnosis documented prior to age 22
- Be under the age of 26

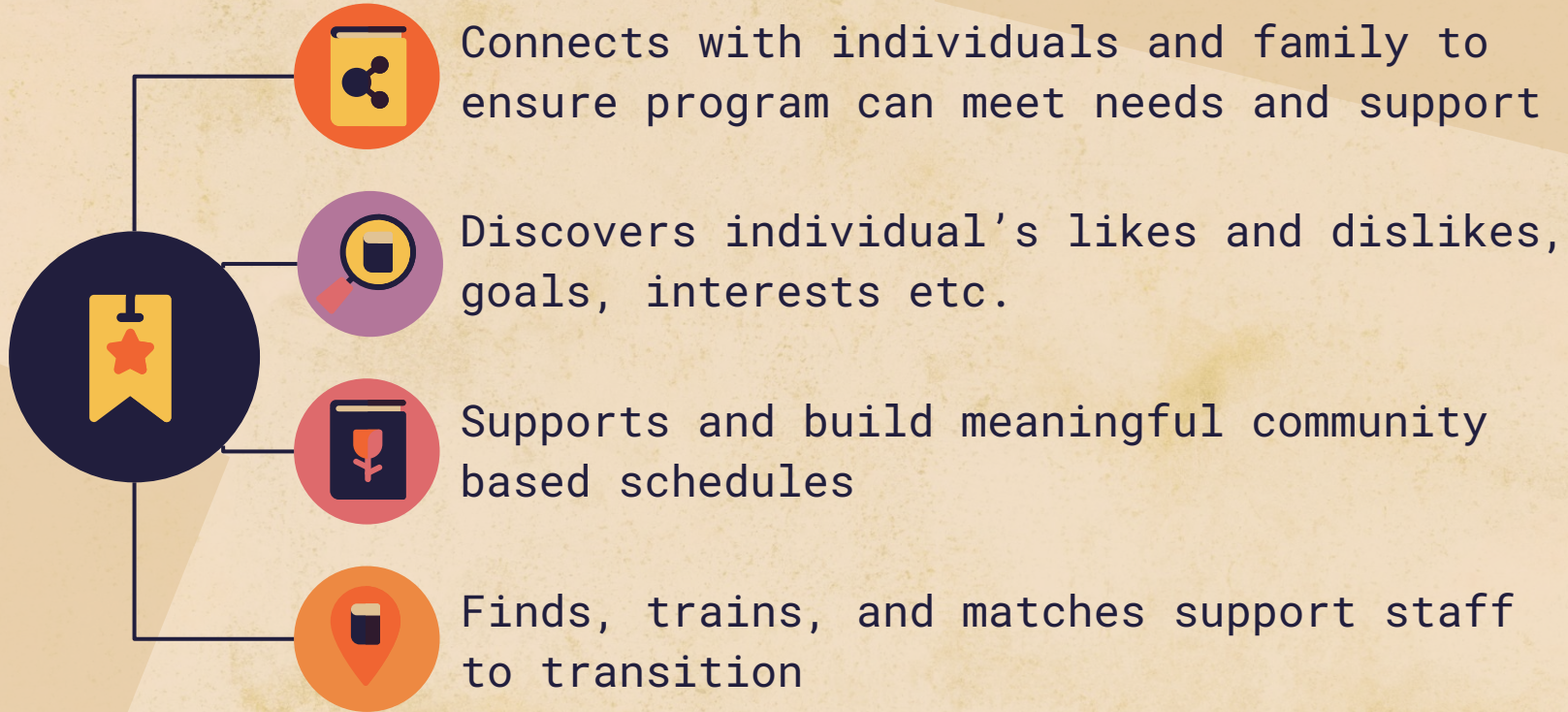
DRS for Regular Waitlist

If you don't meet the requirements for the City Council waitlist, you can be added to the regular waitlist.

The requirements are:

- Have a documented disability prior to the age of 22
- Already enrolled in OPWDD Services
- Have a Care Manager

A Disability Resource Specialist:



What is a Coordinator of Community Connections?



- Coordinators are the key member of your team. They are here to support you and make sure our program is fulfilling and enriching
- Coordinators manage all facets of the program, including:
 - Scheduling
 - Staffing/Training
 - community exploration
 - Communication
 - Compliance (Billing, Life Plans)
 - Problem Solving
 - Support



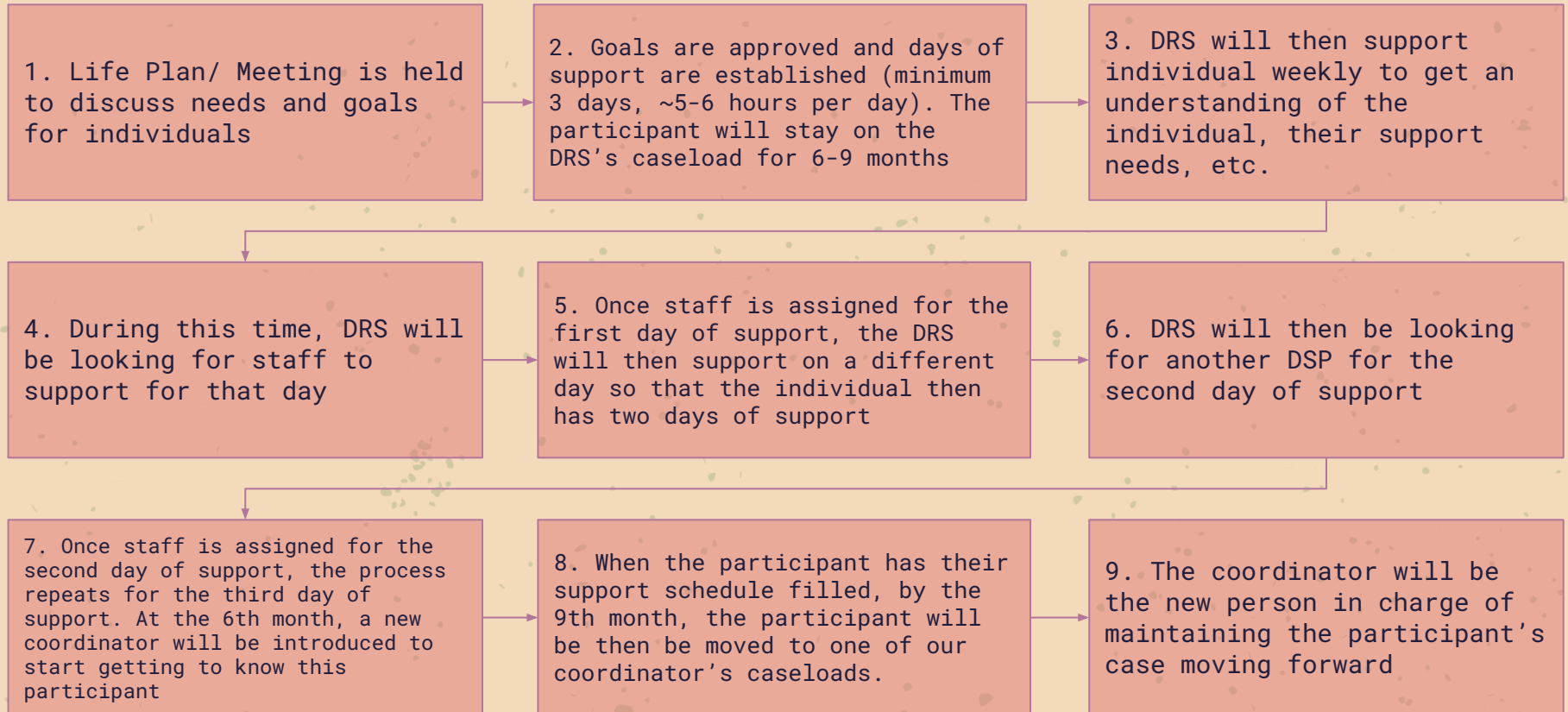
Path To Being Assigned a Coordinator



- If you are joining through our City Council Program, or our waiting list, a Disability Resource Specialist will be your first coordinator
- Once your enrollment is complete, and a comprehensive, person-centered program tailored to your needs has been developed and staffed with onboarded and trained individuals, you will be matched with one of our dedicated Coordinators. This Coordinator will then take over to support you once you are comfortable with our programming.

Timeline after determining Eligibility and Services are approved by OPWDD

***trials of the program can be done in order to get an understanding of the program* (can be in person at the office or out in the community)**



Schedule Example

This is an example of Amanda's Weekly schedule based on her needs and interests. Staff was then found to support her on the days she dictated so that she can accomplish her goals. Amanda's schedule is very free flowing and mainly lists out the important activities she wants to be participating in. The more empty spaces allow her to try new things and explore new interests with her DSPs.

Amanda's Weekly Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
9:00AM			Knitting or Water Aerobics   	Beading or Cooking class   	
10:00AM					
11:00AM					
12:00PM					
1:00PM					
2:00PM					
3:00PM					Women's Group 
4:00PM	Art Group 	Karaoke 			
5:00PM					
6:00PM	Various Community Activities   	Various Community Activities: Library & Museum  			Various Community Activities: Gardening   
7:00PM					
8:00PM					
Volunteer:  Soup Kitchen					  Animal Shelter

Schedule Example

This is an example of DW's schedule. This participant prefers routine and likes knowing what they'll be doing at all times. This detailed schedule was created a couple of years ago and when new staff is hired, the schedule is very helpful in helping both participant and staff stick to the routine and makes training easier.

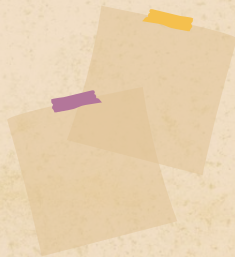
DW Weekly Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
10-11am		Pick DW up and head to Diner for breakfast	Pick DW up and head to the Q train to 86th Street. Store Explore as you walk to the train		Pick DW up and take the F train to W4 street to visit the Diner
11-12pm		Head out to take the train to Jay Street, switch to the C train until 23rd Street to go work out at the Recreation Center	At 86th Street, head to the Barnes and Nobles to read some of DW's favorite books before heading to have lunch with his friend		After the diner, visit the flower shop for a bit and then head to the library to read some books and say hello to the staff
12-1pm		Work out at Rec Center	Have lunch with DW's friend and that friend's support worker. Locations for lunch change sometimes (Hummus and Pita, Calexico)		After reading, start store exploring as you walk up to 14th street until you reach Guitar Center. At Guitar Center, play some guitar and piano until 1
1-2pm		Take the C train to W4 Street or M23 bus to 6th Ave to take the F train uptown to Bryant Park. DW rides the Carousel about 2 times and then walks around to the different stalls or plays board games. On rainy days, DW likes to visit the library in Bryant Park and read for a bit	After lunch, walk to a public space in front of Starbucks to have a seat, talk, and play some games. After some games, head to the Q train.		At 1, start heading to the F train to Brooklyn and take DWall the way home.
2-3pm		Take the F train back to Brooklyn to meet up with DW's afternoon support.	Take the Q train until 63rd Street and switch to the F train. Take the F train to Brooklyn to meet up with DW's afternoon support.		

- Sometimes DW's Friday support person changes support for Thursday when she has prior commitments

Staffing

All support shifts are one-to-one so each participant has a dedicated staff for each support day although they may have different staff over the course of a week.

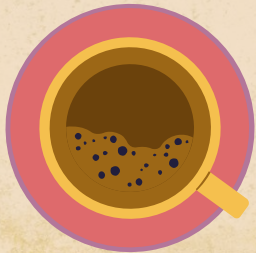


- As we staff one-to-one, staffing can take longer than a traditional day program as we have to find a larger volume of staff. We also try to match staff and participants based on aspects like shared interest and communication style.
- If needed a personalized job posting can be created for an individual.

Cancellations

We strive to offer a full schedule of support but understand unforeseen events can occur, on our side and on yours but we pride ourselves on open communication

- At Job Path, giving 24 hours notice of support cancellation is preferred but please, take that vacation, stay home when you are sick, etc.
- Another common issue that may lead to shift cancellation is inclement weather, although we can try to pivot support to be more accommodating such as:
 - Arranging travel support or Access-A-Ride for the participant to attend a group hosted at the office or other location
 - Arranging for a coordinator or different DSP to provide coverage support
 - If the individual is an independent traveler and is okay with receiving coverage, arrangements can be made to have them meet up with the DSP that will cover the shift

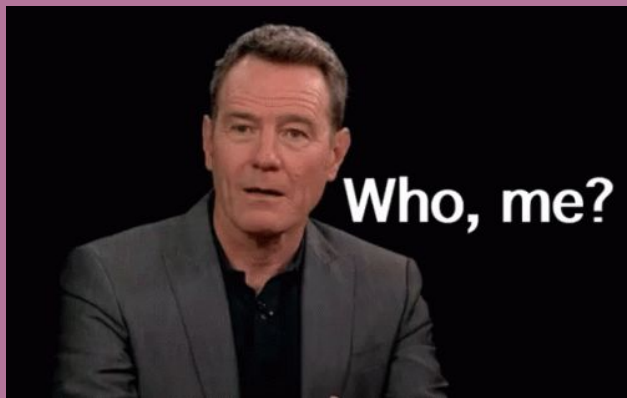


How do you know if it's a fit?



- You are comfortable with our 1 on 1 community support programming
- You are comfortable with a personalized, community-based environment- rather than a building setting- that is tailored to your needs
- You want to learn how to be more independent/flexible with change
- You are open to being collaborative and building a partnership
- You want to know how to deal with things before they start

What do we expect of you?



- You can commit to a minimum of 3 days of full service hours (6 hours per day)
- Have a documented developmental disability before the age of 22
- Flexibility and openness to a new way of receiving services